

ABC CLIO



Please send orders to your ABC-CLIO Sales representative or to:
ABC-CLIO, Attn: Book/Ebook Sales Department -- 130 Cremona Drive, Santa Barbara, CA 93117
Phone 800-368-6868 -- Fax: 805-685-9685 --www.abc-clio.com

Your ABC-CLIO Sales Representative:

Print and Ebook Order Form

Does your library want processing?: Yes ____, No ____ If YES, complete the library processing form on back.

PO#: _____ Librarian: _____ No. of Titles: _____ Date: _____
 Ship to: Name: _____ Title: _____ Bill to: Name: _____ Title: _____
 Institution: _____ Institution: _____
 Address: _____ Address: _____
 City: _____ State: _____ Zip: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____ email: _____
 Terms: _____ Prepaid Order [] Ship date: _____ Hold for Purchase order []

TERMS AND CONDITIONS:
Discounted titles are not eligible for additional discounts, including Volume or Bundled discounts.

Shipping and Handling: Please add 8% for shipping and handling.
Sales Tax: If applicable, please add sales tax. Please supply tax exempt certificate or number if applicable.
 Prices are subject to change without notice.

This price list supersedes all prior price lists.

Special Instructions:

IP Ranges:

Technical Contact:

ORDER SUMMARY	
Subtotal	
Discount	
Total	
Sales Tax	
Shipping	
Disc. Code (Standard)	
ORDER TOTAL	

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Library Processing Form --Spec. on file: Yes ___ No ___

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Date: _____ Purchase Order No.: _____		Date: _____ PO#: _____	
Bill To: Name: _____ Title: _____		Ship To: Name: _____ Title: _____	
Institution: _____		Institution: _____	
Address: _____		Address: _____	
City: _____	State: _____	Zip: _____	City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____ email: _____		Phone: _____ Fax: _____ email: _____	

Notes: a. shipping and handling charge is 10% of order, for attached processing orders. b. Please allow 6-8 extra weeks for attached processing. c. Processing prices below are per book, volume or disk.

Please check attached or unattached service:	[] ATTACHED	[] UNATTACHED
<input type="checkbox"/> Shelf ready processing	\$2.00	N/A
Contains: pocket, spine label, and catalog cards Pocket location: <u>(check one)</u> Front Flyleaf__ Front Inside Cover__ Back Flyleaf__ Back Inside Cover__ Unattached__		
<input type="checkbox"/> Catalog card kits	N/A	\$ 1.20
Contains: pocket, borrowers card, spine label, and catalog cards Pocket location: <u>(check one)</u> Front Flyleaf__ Front Inside Cover__ Back Flyleaf__ Back Inside Cover__ Unattached__		
<input type="checkbox"/> Main entry card only	N/A	\$ 0.60
<input type="checkbox"/> Shelf list card only	N/A	\$0.60
<input type="checkbox"/> Spine labels with protector (attached std. is 2" from bottom)	\$0.80	\$0.60
<input type="checkbox"/> Theft Detection: 3M__ Knogo Strips__ Check Point __	\$1.50	\$1.20
<input type="checkbox"/> Barcode Labels with protectors*	\$1.10	\$0.60
<input type="checkbox"/> Data Disk (per order or per shipment)*	N/A	\$20.00

* Information for **BARCODE LABELS** and/or **DATA DISK** must be filled out below

Standard Card Set Cataloging:

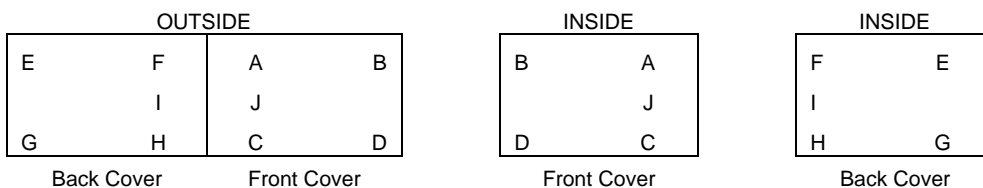
Non Fiction Dewey + 3 Letters of Author's Surname Other _____
 Individual Bio 92 + 3 Letters of Biographer's Surname Other _____
 Collective Bio 920 + 3 Letters of Author's Surname Other _____
 **Multivolume sets include individual Pocket, Borrowers card, and Spine label

INFORMATION for BARCODE LABELS and/or DATA DISK (must be filled in)

Disk Format: USMARC/852 holding data _____ 1987 MicroLIF _____ USMARC/Other holdings _____ Other _____
Disk Size: 3.5" _____ 5.25" _____ Also send disk (extra disk charge) to: Autographics _____ Access Pa _____ Sunlink _____ Other _____
 (name/address) _____
Software System: Circulation Plus/Catalog Plus _____ Winnebago _____ Columbia _____ Mandarin _____ Moli _____ Other _____
 Other _____
Computer Type: IBM (or compatible) _____ Apple DOS _____ Apple Pro DOS _____ Macintosh _____
Barcode label symbology: **Code 39 MOD 10 _____ **Code 39 MOD 43 _____ **Codabar _____ Follet 2 of 5 _____ Code 39 _____
 Interleaved 2 of 5 _____ Follett 2 of 5 _____ Code4-Winnebago (Apple II only) _____ Other _____

Starting Barcode number: (include prefix): _____ Number of labels per book _____
 Code 39 MOD 10, Code 39 MOD 43, and Codabar **require a 4-digit School / Library code: _____
Enter your School or Library's name in 30 characters or less, as you wish it to appear on your barcode label: **(CASE SENSITIVE)**

BARCODE PLACEMENT (if label is to be applied):



Horizontal _____ Vertical (Reading Top-Bottom) _____ Vertical (Reading **Bottom-Top**) _____ Second Barcode Label _____